

HSC Research Lab Equipment Replacement Policy

Maintenance/replacement costs will be provided for items considered part of the basic building research infrastructure. This would include:

- Autoclaves
- Some Biological Safety Cabinets
- Fume Hoods
- Walk-in Refrigerators

The maintenance/replacement of portable items such as freezers, refrigerators, incubators, centrifuges, flow cytometer, etc., (not part of the basic building research infrastructure), are the responsibility of the individuals using the equipment.

If the cost to repair or replace is prohibitive for the HSC, discussion will be held among the partners that utilize the piece of equipment to determine funding, which may include distributing the cost equally.

The HSC recognizes that:

1. Biological safety cabinets are a key part of the HSC's research infrastructure and initially outfitted the building with several units
2. Maintenance and replacement of original biological safety cabinets is important for the ongoing viability of research space in the HSC
3. The original biological safety cabinets may have been supplemented by additional units purchased by partners at various times.

In February 2021, HSC affixed labels to the original HSC-purchased biological safety cabinets that HSC considers essential to the ongoing viability of the research infrastructure, and which HSC will maintain and replace if necessary. Biological safety cabinets lacking this label will not be replaced or maintained by HSC and are the sole responsibility of the partner renting that space.

If a partner purchases any large piece of equipment, and subsequently vacates the lab space and does not, for whatever reason, wish to remove the equipment, the HSC may:

1. Require that partner remove the equipment or pay for the cost of its disposal
2. Accept the donation of the equipment, whereupon HSC shall assume the responsibility of maintenance until such time as the space is reallocated to another party, at which point HSC and the other party will reach an agreement about ongoing responsibility for any costs.

If a piece of shared equipment has reached end of life and needs to be replaced, the HSC Management Group should be informed to discuss options such as:

- Replacement funded by the HSC operating budget
- Replacement funded by all "user" partners
- Replacement funded by one partner and if so:
 - Determine if it will be considered HSC shared equipment
 - Determine responsibility for maintenance costs
 - Agree the equipment will leave with the partner if partner vacates the lab