

Procedure for HSC Interdisciplinary Skills Lab Utilization Gundersen Health System

- The skills lab (Room 5092) is available as a clinical learning environment for all programs in the Health Sciences Center.
- Overall management responsibility of the skills lab is provided by the Department of Nursing at Gundersen Health System.
- All faculty using the skills lab share ownership and responsibility to communicate and coordinate their programs among each other so that adequate space, equipment, and supplies are available.
- Programs wishing to use the skills lab can reserve the room on the EMS Scheduling Tool. The program should then notify the Department of Nursing at Gundersen Health System of the plan for the room.
- Equipment and supplies in the skills lab are the property of the Department of Nursing at Gundersen Health System.
- Programs that desire to use the beds, manikins or equipment stored in the skills lab need to obtain prior approval from the Department of Nursing at Gundersen Health System. Disposable supplies (gloves, laundry etc.) should be provided by the program using the skills lab.
- No food or drink is allowed in the skills lab.
- No ball point or felt tip pens are allowed near the manikins.
- No skills lab equipment can be removed from the lab without permission from the Department of Nursing at Gundersen Health System.
- The skills lab will be kept orderly with beds made and manikins in the beds or in the bedside chairs.
- If equipment is in need of repair, please notify the Department of Nursing at Gundersen Health System.
- The Department of Nursing at Gundersen Health System can be reached at 608-775-7341.

Equipment Inspection

- Annual inventory of all equipment in the skills lab will be done each May.
- Manikins will be inspected annually each May for necessary repairs.
- Beds will be inspected each May by the Gundersen Health Systems Facility Operations Department.

This procedure will be reviewed each September.