# **HSC Updates - August 2016**

#### Thanks to Nicole Voter!

Nicole has been at the HSC info desk for 5 years! Thanks Nicole for all you do in helping the building run smoothly!

## **Internal Security Walkthroughs**

Since UW-L is unable to provide regular walkthroughs of the interior of the HSC, the HSC contracted with Western to provide an interior presence. Starting in July, Western's Security began walkthroughs of the HSC in the evening.

UW-L Police will remain as the main contact for any issues that arise, no matter what time of the day.

Walkthroughs will not occur every night; however, they will be very frequent and throughout the entire year. The Security officers will either be wearing a uniform or an orange polo shirt with Western's logo.

## **HSC C15 Parking Lot**

Meters were removed. Space numbers have been added where meters were previously, and a pay station has been installed. The unmarked stalls continue to be annual permit parking only.

If one uses a pay station stall, the pay station accepts coins, \$1 and \$5, or credit card (a transaction charge may be added). In addition, time can be added through a special app (a transaction charge may be added). Open the following link to set up your account: <a href="https://ppprk.com/park/">https://ppprk.com/park/</a>

If using your e-mail for the setup, please note that the verification code may be sent to your junk mail. **The C15 parking lot zone number is 371**. You do not need to place the receipt in your car.

# **Classroom Technology Assistance**

To assist you while in the classroom, each classroom has a white binder with instructions for the AV equipment. Each of the 2<sup>nd</sup> floor classrooms also has a phone available to call Western Technical College directly for assistance.

If you have any IT/AV questions, please contact Western Technical College.

Help desk e-mail: pcservice@westerntc.edu

Or call: 789-6266 (7am-4 pm) 785-9107 (after 4 pm)

If you are new to the HSC, or have any questions on the technology, please contact Western and a representative can meet with you in person to demonstrate the equipment and answer your specific questions.

## **IT AV Updates**

Below are some updates on recent IT/AV upgrades, along with projected upgrades for this fiscal year.

## **Computer monitors**

Over the summer, the old "white" monitors were replaced with newer monitors. Thanks to Western for donating these monitors from their surplus.

## Converting internal wiring from analog to digital

We are in the process of converting the "behind the scenes" wiring from analog to digital. As a user of the technology, all processes stay the same to run the technology. Last year rooms 2012, 2015, 2016 and 2019 were converted. This year will include rooms 2010, 2014, 2017 and 4024.

## **New Computers**

Rooms 2012, 2015, 2016 and 2019 received new computers last year. This year rooms 2010, 2014 and 2017 will receive new computers.

## **New Projectors**

Rooms 2015, 2064 and 2066 received new projectors last year. This year rooms 2002, 2010, 2017, 2019, 2030 and 4024 will receive new projectors.

#### Room 0018

A full teaching station will be added to this room in the lower level. The plan is to have this technology installed prior to the start of fall classes.

# Room 2002

During the break between fall and spring semester, this room's technology will be converted to a regular  $2^{nd}$  floor classroom, and <u>distance education will no longer be available in this room</u>.

The IT/AV Team and the HSC Management Group made the decision based on very limited usage of the DE technology over the last few years, along with the expense to replace this equipment. Both Western and UW-L offer DE rooms on their main campuses for use when needed. In addition, the Consortium's suite conference room has DE capability for smaller groups (up to 12) as a DE option.

#### Room 2006

Last year this room's technology was converted to a regular 2<sup>nd</sup> floor classroom. In addition, a 2<sup>nd</sup> projector was installed in the room. The 2<sup>nd</sup> projector provides the option of simultaneously displaying the computer screen and the document camera. This provides an option of using the doc cam in place of a white board and provides a larger projection for all to see. In addition, if classroom material remains the same year to year, the documents can be reused with future classes.

## Room 4024

Please note that the projector only projects images if the document camera is on. On the base of the document camera the "computer" or "doc cam" icon needs to be selected. The projector remote only turns on the projector, it does not project the image. Directions have been updated in the binder for this classroom.

#### **Academic Team**

The team will no longer be meeting on a scheduled basis. If there are any issues that come forth, Jeff Komay (Western) will coordinate a meeting for discussion.

## Miscellaneous

# **Accessibility Parking Policy**

This past year the HSC Management Group adopted a new policy, effective September 1<sup>st</sup>; below is a link to the policy.

http://www.lacrosseconsortium.org/uploads/content\_files/files/Accessible%20Parking%20Policy.pdf

# **Tape on Walls in Classrooms**

Please do not tape any items to the classroom/lab walls. This tends to remove paint and leaves undesirable spots behind. Please use the bulletin boards.

## **Floor Waxing**

Thanks to the custodians for all of their hard work on waxing the majority of the floors in the HSC. This is a very tedious process and can be challenging to schedule around all of the building activities. Enjoy the shine!

## Custodians

Phone Number: 386-2518 (One custodian always has the phone on him/her)

Day time – Lyle

Late afternoon/evening – Dean