



# September 2011

## HSC Communication Update

(Summary of September HSC Team Minutes)

### HSC Management Group

Met – no updates

### Academic Team

#### Start date to reserve fall 2012 Classes

Due to October 15 falling on a Saturday, the start date has been bumped up to Friday, October 14 for "Group A" to begin reserving rooms for fall 2012.

#### Conference Room Etiquette for students

All faculty are asked to remind their students of conference room etiquette. Please see attached for specific reminders. Thank you.

### IT/AV Team

#### Technology Upgrades

2017 has been fully upgraded. The following rooms will be completed when there is a large enough time slot to complete: Room 2010, 2014 and 2058 (note: this is no longer a Distance Education room).

### Operations Team

#### Concealed Weapons Signs

In the near future there will be signs placed at the three entry ways to the HSC indicating no concealed weapons allowed.

### "Green" Team

An HSC e-mail was recently sent with updates.

### Safety Team

No meeting in September