



# November 2009

## HSC Communication Update

### HSC Management Group (HSCMG)

#### **Interested in Improving the Directional Signage in the HSC?**

The HSCMG is seeking volunteers to be part of an ad-hoc committee to discuss the HSC directional signage within the building. The purpose of the committee is to review current signage, recommend options for signage, provide a cost estimate on options and present to the HSCMG. The committee will begin meeting in early 2010. Please contact Joanne Sandvick if you are interested at [sandvick.joan@uwlax.edu](mailto:sandvick.joan@uwlax.edu).

#### **Space Definition, Request and Review Policy**

The HSCMG has finalized the space proposal policy, which outlines the process used for future space requests/changes. (see attached)

#### **Winter is Coming...Please be Patient...**

Once the snow begins to fall, the day-time custodian's first priority will be the safety of the sidewalks. Physical Plant is asking everyone to please be patient on the days it snows, or is icy. Snow removal will take a higher priority than the regularly scheduled custodian activities. Therefore, some cleaning will be pushed back further into the day and some daily cleaning activities may not be completed.

### Academic Team

#### **Study Rooms 4004 and 4006**

The hours for these rooms has been extended. The doors will remain unlocked at all times so students can use during HSC building hours. For safety purposes, the door must remain open if a student is using the room after general work hours (M-F), or during the weekend.

#### **AV Upgrade**

Over the upcoming winter break, the AV equipment in rooms 2064 and 2066 will be replaced and upgraded. Rooms 2002 and 2006 will be replaced and upgraded after the spring 2010 semester is completed.

#### **Safety Prevention Presentation by UW-L Police**

Nicky Miller (UW-L Police Officer) has offered to present a 90-minute training on safety prevention related to an intruder entering a classroom, etc. Joanne will be coordinating a time for early 2010. If you have an interest in attending a presentation, please e-mail Joanne Sandvick at [sandvick.joan@uwlax.edu](mailto:sandvick.joan@uwlax.edu). Joanne will then coordinate a time with those expressing an interest.

### Operations Team

Items are reported under Academic Team

### Research Team

No meeting in November