



November 2007

HSC Communication Update

HSC Management Group

IT Contract Renewal

Currently Western Technical College has the IT contract for the HSC. The IT contract is responsible for the classroom computers (networks, software upgrades) and the student computer lab. This contract is up for renewal beginning July 1, 2008, and the HSCMG will begin negotiations shortly. If you have any suggestions or items of concerns related to this contract, please contact Joanne Sandvick at sandvick.joan@uwlax.edu or at 785.5150.

HSC Information Desk

Congratulations to Ann Peterson, who has accepted another position at Western Technical College! Her last day at the HSC will be in the very near future. Currently Ann's position is ½ Western dental hygiene and ½ HSC information desk. Due to organizational hiring processes, job description review, etc., this transition will not occur overnight. The HSC occupants will be updated as this process unfolds and your patience is appreciated. If you have any suggestions in regard to the HSC information desk and the responsibilities, please contact Joanne Sandvick at sandvick.joan@uwlax.edu or at 785.5150.

Gundersen Lutheran Research

Gundersen Lutheran will be occupying the "BSL3 Lab" (will be used as a BSL2 Lab) and office 5016 on the 5th floor beginning January 1, 2008. This lab will be used to conduct basic research in collaboration with staff physicians from Gundersen Lutheran's Department of Hematology and Oncology. Gundersen is currently interviewing researchers.

Gundersen Lutheran Becoming a 5% Partner

Effective July 1, 2008, Gundersen Lutheran will become a 5% or more user of the HSC. This means in July their current leases, which they are paying rent on, will terminate. They will then pay 'rent' based on percentage of their use. Currently UW-L and Western are 5% or more users of the building. The HSCMG will be working on a transition plan in efforts to make a seamless transition.

Academic Team

Policies Approved

The Academic Team approved the following policies, which will be forwarded to the HSCMG for final approval. (These will be forwarded to the HSC once HSCMG approves.)

- ▶ 4th Floor Office Policy
- ▶ Decision Making Policy
- ▶ Recognition Plaque Policy
- ▶ Classroom Teaching Lab Reservation Policy

Operation Team

Restroom Faucets

The initial bid for replacement faucets was very expensive. The UW-L Physical Plant will look at some additional options that are more cost effective.

Recent Power Outage

Recently there was a power outage that affected a few classrooms on the second floor. Terry Smith has ordered the necessary replacement parts and they should be arriving shortly. Thanks for everyone's patience!

IT/AV Team

New Chair Elected

Paul Fisch (Gundersen Lutheran) was elected IT/AV chair for 2008. Thanks to John Tillman for his past leadership as chair!

HSC Audiovisual, Distance Ed & Computer Equipment Infrastructure/Utility Replacement Policy Draft

This draft policy will be discussed at the December HSCMG meeting. The majority of equipment in the HSC is approximately eight years old and an approved replacement plan has not been established. This policy will assist both the HSCMG and LMHSC Finance Committee as they draft future budgets to ensure the HSC technology continues to meet the needs of the occupants.