



March 2007 HSC Communication Update

HSC Management Group

AV Contract

The HSC Management Group is discussing the RFP's that were received for the AV Contract.

HSC Chargeback Policy

This policy was reviewed and updated. A copy is attached for your reference.

Academic Team

Recognition Plaques

There is interest in displaying recognition plaques in the HSC for the HSC staff that receive honorable awards, such as alumni and faculty awards. Joanne will be drafting a brief policy to share at the next meeting.

Anatomy Lab Ventilation/Temperature Issues

The HSC Management Group agreed to pay for a consultant to provide options and estimates in regard to improving the ventilation system in the Anatomy Lab.

Employment Fair Update

Michele Thorman (UW-L PT) was very pleased with the employment fair. Approximately 70 students attended from various health profession programs. The students were surveyed and indicated they rated the overall event a 5, on a 1-5 scale. The exhibitors also rated the event very high. Thanks to Michele Thorman for coordinating this effort.

4th Floor Faculty Office Policy

This policy should be finalized in the near future and will be shared with the HSC occupants.

Operation Team

HSC Bathrooms and Cleanliness

There was discussion in regard to the bathrooms and the need of cleaning throughout the day. In the past month, there were some custodian shifts of having one individual during the day and three individuals during the later shift, vs. two during the day and two in the later shift.

IT/AV Team

No meeting in March