



June 2013 HSC Communication Update

HSC Grounds Becoming Tobacco-Free

Below is the link to the HSC grounds tobacco-free policy effective July 1, 2013:

http://www.lacrosseconsortium.org/uploads/content_files/Tobacco_Free_Policy_6_17_13.pdf

The “urns” will be moved to the main entry points of the HSC property, vs. being by the doors.

Self-enforcement by staff and students is encouraged. If someone is smoking on the groups, please gently remind the person that the HSC grounds are tobacco free and tobacco use should be moved to outside of the HSC property.

Below is the link to a resource guide titled “*Tobacco Dependence Treatment: A Resource Guide*” with a variety of cessation programs available for those interested in reducing their tobacco use:

http://www.lacrosseconsortium.org/uploads/content_files/Tobacco_Dependence_Resource_Guide_6_5_13.pdf

Student Computer Lab 2058

The lab is now up and running in room 2058. It houses the Western student computers, along with printers for both Western and UW-L students. Lab doors will remain open as the same before – M-F - 7:30 am – 7:30 pm.

Room 2030

This room (old computer lab room) is being converted into a classroom. The room will seat 36 people and have tables with wheels. Furniture is in the process of being ordered, and the room will be ready prior to fall session.

Room 2006 – Distance Education (DE) Update

The HSC IT/AV Team has been in discussion related to this room. In July, Western will be installing a used power supply from UW-L that UW-L is taking offline. If that works, the room will again have DE capability. If not, the room will no longer have DE capability moving forward.

The room still works fine related to projecting PowerPoint’s, etc. It is the DE portion only that is no longer available at this time.

If you have any DE type events scheduled in the near future for room 2006 you should secure another location on your main campus. Room 2002 still has working DE available.

Painting Updates

This past month several more rooms were painted. Second floor classrooms are now complete, with the painting of 2002, 2030 and 2058. In addition room 3002 (PT/PTA) was painted. Next fiscal year the shared labs on 3rd floor will be painted.

HSC Safety Violation Form

The HSC Safety Team has approved a Safety Violation form that can be submitted anonymously if any safety standard violations are witnessed. The link can be found on the Forms webpage at: https://uwlacrosse.qualtrics.com/SE/?SID=SV_6nYIF4fjgrSP88t.

Please note that this is not the same as the Incident form. The Incident form is to report accidents, spills, exposures, and other emergencies as an account of the event. The Safety Violation form is for reporting actions that violate the HSC Safety Standards and may lead to an emergency if not corrected.

Emergency Preparedness and Response Plan

The Emergency Preparedness and Response Plan document (which contains excerpts of UW-L's plan plus HSC-specific policies) has been updated to include the newly-adopted Intruder Response plan and a link to the HSC Safety Standards.

http://www.lacrosseconsortium.org/uploads/content_files/UW_L_Emergency_Plan_excerpt_for_website.pdf. (This is on the HSC Building Policies page.)

Intruder Response Policy

Below is the Intruder Response Policy: (also located within the link above)

In the event of a safety threat due to an intruder, an "intruder alert" will be announced via appropriate communication systems to occupants of the building, law enforcement, and emergency personnel.

Response to such a threat is as follows:

- 1. Exit the building if safe to do so. Call 911 if possible.*
- 2. If not, go into the nearest room.*
- 3. Close and lock all doors. If you cannot lock a door, barricade it with furniture if possible.*
- 4. Turn off all lights.*
- 5. Move all persons away from windows and doors.*
- 6. Sit or lie out of sight of all windows.*
- 7. Remain silent. Silence cell phones, radios, and other devices.*
- 8. Wait for the all-clear signal by law enforcement, emergency management, or staff.*

An all-clear signal will be issued by the same communications system as the intruder alert.

To educate HSC occupants about the above procedure, an intruder drill, including education on the issue and practice of the procedure, will be conducted at least annually as scheduled by the HSC Safety Team. Formal training on intruder safety practices will also be made available at least annually.

Any use for computer station tables?

There are several computer station tables (minus the computer) left over in room 2030. Please let Joanne know if you would have a use for any of these tables in your labs or other areas - jsandvick@uwlax.edu. The leftover tables will be surplussed shortly.

HSC Management Group Representatives

Thanks to the following individuals that will be representing their respective organization on the HSC Mgmt Group this next academic year:

Western - Sheri Berry, Kari Christianson and Diane Neefe

UW-L – Ray Abhold, John Greany and Peg Maher

Gundersen – Gary Brunsluk, Steve Callister and Laurie Hurwitz

If you have a building related concern that needs to be addressed by the HSC Mgmt Group, please advise one of your organization's representatives.