



December 2011

HSC Communication Update

(Summary of December HSC Team Minutes)

Holiday Date Reminders!

Monday, December 26 and January 2

The HSC will be closed on both days. If staff need to enter the HSC on Dec. 26 or Jan. 2, one can enter via one's swipe card. If one does not have a card that is swiped, please contact Nicole Voter (HSC info desk) between 7:30am - noon (Monday – Thursday) for assistance.

HSC Information Desk

If information desk activity is slow over the next two weeks, Nicole may work a limited portion of the day vs. staying until noon. If you need to connect with her, please send her an e-mail so she can touch base with you when she is here. hscinformation@westernc.edu or 789-6172

HSC Management Group

HSCMG Representation

Thanks to Lisa Lichtie (Western) for serving almost 6 years on the HSCMG! Beginning January 1, Kari Christenson (Western) will be replacing Lisa. Thanks Kari!

IT/AV Team

“Closet” Rewiring

Over the December holiday break, Western will be updating the wiring in the closets (these are the “hub” closets on each floor with lots of wires for internet, etc.). Western will advise when the internet will be down during the switchover – down time will be a few minutes.

Room 4024

Since the upgrade for four of the classrooms on 2nd floor came in under budget, a portion of the extra dollars are being used to purchase a new projector and computer for room 4024. This will be installed by the start of spring semester.

Mobile Carts

Five new laptops have been ordered for the mobile carts. These will be installed by the start of the spring semester. This should take care of the recent issues of not being able to play DVDs, etc. In addition, speakers will be added to the carts. This purchase is also feasible due to the 2nd floor coming in under budget.

Academic Team

No meeting in December

Operations Team

No meeting in December

“Green” Team

No meeting in December

Safety Team

No meeting in December